

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
MARCH 20, 2006
6:30 P.M.**

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

B. Tax Matters

- 1. November 2005 Motor Vehicle Valuation and Levypg. 1-5
- 2. March 2006 Tax Releasespg. 6-16
- 3. March 2006 Fire Fee Releasespg. 17-19
- 4. Tax Collection Report (Information Only).....pg. 20-23

C. Financepg. 24-26

1) General Fund Amendment 64-Increase State Revenue \$6,789

The NC State Board of Elections HAVA Grant was estimated at \$362,414 and an appropriation was made for that amount. The county was notified that the actual award is \$6,789 higher. Staff recommends reducing the investment earnings originally appropriated by \$6,789 and appropriating the additional grant funds of \$6,789 for elections equipment. There is a savings of \$6,789 of county funds.

2) General Fund Amendment 73-Increase \$30,000

The NC State Board of Elections notified the county of additional HAVA Grant funds of \$30,000. Staff recommends appropriating the additional grant funds of \$30,000 for elections equipment. There are no additional county funds involved in this amendment.

3) Health Fund Amendment 24 Increase \$13,147

The Environmental Health Food and Lodging program, 13182, has received a performance based distribution of fees from the State of North Carolina in the amount of \$13,147.20. The department requests a budget appropriation of the State revenues for laboratory supplies of \$1,000, office supplies \$5,147, minor office equipment \$2,000, travel mileage \$1,000 and travel-subsistence of \$4,000. There are no additional county funds involved in this amendment.

4) Water Fund Amendment 11 Increase \$2,363

The county received an insurance reimbursement of \$2,363 for the replacement of tools stored in a county vehicle. The utilities department replaced the tools and requested a reimbursement to the budget that was used to purchase the replacement tools. There are no additional county funds involved in this amendment.

5) Enterprise Capital Project Fund Amendment 22 Decrease \$200,611

County Capital Reserve Fund Amendment 16 Increase Undesignated \$200,611

The county established the Hale Swamp Project (418206). The project is no longer in the capital improvement plan. Staff recommends transferring the funds committed for the project back to the County Capital Reserve undesignated account to be appropriated for future projects at the direction of the commissioners. There are no additional county funds involved in this amendment.

6) General Fund Amendment 74 Decrease Contribution to Hospital Authority \$100,000
The amendment reverses the December 5, 2005 \$100,000 amendment for a contribution to Brunswick County Hospital. The contribution was to assist the authority with finding a new lessee. The amount was not needed. If approved, this amendment will transfer the \$100,000 to the detention salaries and wages overtime line item to fund the anticipated shortfall. There are no additional county funds involved in this amendment.

D. **Road Petition** pg. 27-32
1. Approve SR-2 Resolution for Camelia Drive SW, Driftwood Acres Drive SW, Myrtlewood Drive SW, and Pinewood Drive SW, in Driftwood Acres Subdivision to the North Carolina Department of Transportation State Highway System.

E. **Solid Waste** pg. 33-35
1. Request approval to exempt Tinity United Methodist Church from tipping fees at the BrunswickCounty Landfill.

F. **Operation Services** pg. 36-40
1. Request approval to replace an existing drainage culvert in the “Shady Forest” subbidision, in the Calabash area, for mosquito control.

VI. **Presentation**
1. **Government Finance Officers Association Award (Marty Lawing)** pg. 41-42
Presentation for the Certificate of achievement for excellence in Financial Reporting.

VII. Public Hearing

1. **North Carolina Department of Transportation 2005-2006 Secondary Roads Construction Program (Dan Cumbo)** pg. 43-52
2. **Public Housing – FY 2006 CDBG Scattered Site Housing Application (Vonnie Fulwood)** pg. 53-104
3. **Utilities – Sewer Use Ordinance Backflow Device Amendment (Jerry Pierce)** pg. 105-110
4. **Utilities – Sewer Use Ordinance Definition of Sewer Collection Line (Jerry Pierce)** pg. 111-117
5. **Utilities – Mandatory Connection Ordinance Amendment (Huey Marshall)** pg. 118-120

VIII. Administrative Report

1. **NC DOT– 2005/06 Secondary Roads Construction Program Resolution - (Marty Lawing)** pg. 121-123
Staff recommends that the Board of Commissioners approve the 2005/2006 Secondary Roads Construction Program Resolution.

2. **Public Housing – 2006 Housing Agency Annual Plan- (Vonnie Fulwood)** pg.124-136
Staff recommends that the Board of Commissioners set a Public Hearing for April 17, 2006 for public review and comments on the 2006 Housing Agency Annual Plan.

3. **Public Housing – FY06 CDBG Scattered Site Housing Application - (Vonnie Fulwood)** pg. 137-138
Staff recommends that the Board of Commissioners approve the FY 06 Community Development Block Grant Scattered Site Housing Application.

4. **Public Utilities – West Brunswick Regional Water Reclamation Facility Expansion — (Jerry Pierce)** pg. 139-183
Staff recommends that the Board of Commissioners approve a contract with McKim and Creed for engineering design services for the 3 mgd expansion for the West Brunswick Regional Water Reclamation Facility and the associated Budget Amendment.

5. **Public Utilities – Sewer Use Ordinance Amendment – Definition of Sewer Collection Line – (Jerry Pierce)** pg. 184-187

Staff recommends that the Board of Commissioners adopt the proposed Sewer Use Ordinance Amendment as recommended.

6. **Public Utilities – Sewer Use Ordinance Amendment – Sewer Backflow Device Installation**
(Jerry Pierce) pg. 188-190

Staff recommends that the Board of Commissioners adopt the proposed Sewer Use Ordinance amendment as recommended.

7. **Public Utilities – Mandatory Connection Ordinance Amendment - (Huey Marshall)** pg. 191-193

Staff recommends that the Board of Commissioners adopt the proposed Mandatory Connection Ordinance Amendment as recommended.

IX. Board Appointments

1. **Airport Commission** – (1 appointment) pg. 194-195

X. Other Business/Informal Discussion

XI. Adjournment